

# Quick Tip Sheet

## Trauma Patient Downtime Orders and Documents

*This is a quick tip sheet to help facilitate locating downtime order forms and documentation for trauma team members for the care of the incoming trauma patient in the Emergency Department.*

*Please familiarize yourself with the SeHR Downtime information provided.*



GEN MMC Physician  
+ APP Downtime.pdf

Look on the document referred to above, and click on the hyperlink as demonstrated below:

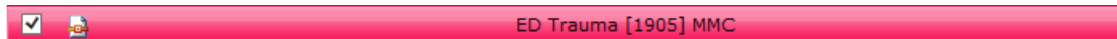
**Downtime Order Sets here (organized by speciality folders): [Order set documents](#)**

This link will bring you to the page as seen below. For a copy of the ED Trauma order set [1905] choose the department Emergency Medicine, as seen below:

DOWNTIME ORDER SETS ▶ MMC (MAINE MEDICAL CENTER) ORDER SETS ▶ ALL DOCUMENTS ▾

<input type="checkbox"/> Type	Department\Specialty	Name	Modified	<input type="checkbox"/> Modified By
		Anesthesiology	2/8/2018 1:05 PM	May Robb
		Blood Bank	2/8/2018 1:05 PM	May Robb
		Cardiology	2/8/2018 1:05 PM	May Robb
		Critical Care	2/8/2018 1:05 PM	May Robb
<input checked="" type="checkbox"/>		Emergency Medicine	2/8/2018 1:05 PM	May Robb
		ENT	2/8/2018 1:05 PM	May Robb
		Gastroenterology	2/8/2018 1:05 PM	May Robb
		General Medicine	2/8/2018 1:05 PM	May Robb
		Laboratory	2/8/2018 1:05 PM	May Robb
		Nephrology	2/8/2018 1:05 PM	May Robb
		Neurology	2/8/2018 1:05 PM	May Robb
		Neurosurgery	2/8/2018 1:05 PM	May Robb

Click on this link for the all ED trauma order sets. Once there, click on arrow at bottom of the screen (next to 1-30) to toggle to next page. From the selections, choose:



This will bring you to the eight page ED Trauma order set.

ED Trauma [1905]
General
Code
<input type="checkbox"/> Full code
Details

Other Trauma Downtime order sets can be located under the Surgery tab on the Downtime Order set selection, as seen below:

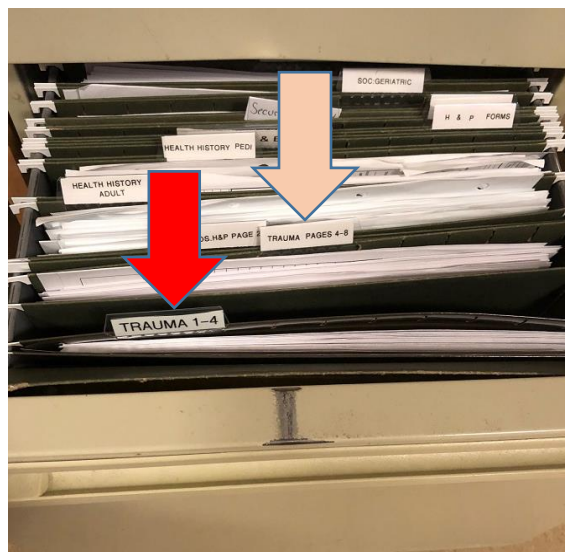
mainehealth SERIK

DOWNTIME ORDER SETS • MMC (MAINE MEDICAL CENTER) ORDER SETS • ALL DOCUMENTS -

<input type="checkbox"/> Type	Department Specialty	Name	Modified	<input type="checkbox"/> Modified By
<input type="checkbox"/>		Anesthesiology	2/8/2018 1:05 PM	May Robb
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<input type="checkbox"/>		Emergency Medicine	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		ENT	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Gastroenterology	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		General Medicine	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Laboratory	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Nephrology	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Neurology	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Neurosurgery	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Newborn	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		NICU	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Nursing	4/3/2018 10:08 AM	Chelsea N. Mangione-Blair
<input type="checkbox"/>		OB/GYN	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Oncology - Medical	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Oncology - Surgical	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Ophthalmology	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Orthopedics	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Pediatric Surgery	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Pediatrics	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Pharmacy	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Plastic and Hand Surgery	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Psychiatry	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Radiology and IR	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Research	2/8/2018 1:05 PM	May Robb
<input checked="" type="checkbox"/>		Surgery	2/8/2018 1:05 PM	May Robb
<input type="checkbox"/>		Thoracic Surgery	4/3/2018 1:48 PM	Chelsea N. Mangione-Blair

The Downtime **Interdisciplinary Trauma Evaluation Forms** are located to the left of the desk/workstation, located directly across from Trauma Bay area's 1, 2, and 3 in the bottom of the file cabinet.

Of note, the Trauma 1-4 form is meant to be completed by the Trauma Providers and APP's, and the trauma pages 6-8 are for nursing and other interdisciplinary team members.



Please be aware that there may be updates from when this is form was originally released. 11/1/2018